

Effective immediately, Microcom Corporation will implement clauses listed below;

CREDIT CARD PROCESSING AND WIRE TRANSFER POLICY

A convenience fee of 3.5% will be added to all transactions paid via credit card. This fee is charged to cover the processing costs associated with these payments.

A \$20 fee will be added to all orders paid via wire transfer. This fee is charged to cover the processing costs associated with these payments.

NON-PREFERRED CARRIER SURCHARGE POLICY

Microcom Corporation's preferred carrier is UPS. At our customer's request, shipments may be routed using an alternate carrier (e.g., FedEx).

A \$4.00 per box surcharge will apply to shipments using non-preferred carriers. This fee covers additional pick up charges assessed to Microcom for non-scheduled stops.

To avoid these fees, we recommend using our standard UPS service when possible.

By placing an order with Microcom Corporation, the customer acknowledges and accepts the terms outlined in this policy. Microcom Corporation reserves the right to update or amend these terms at any time, with or without prior notice. It is the customer's responsibility to review applicable fees and policies before submitting payment or selecting a carrier.

Please direct all questions to accounting@microcomcorp.com.